

**Form 72**

**EMPLOYMENT CLAIMS TRIBUNALS**

\*Claim / Counterclaim No. | |

Between

*(Name of Claimant / Counterclaimant)*.....*Claimant / Counterclaimant*

*NRIC / Fin No. / UEN No.*

And

*(Name of Respondent)*.....*Respondent*

*NRIC / Fin No. / UEN No.*

**NOTICE OF HEARING BEFORE TRIBUNAL**

To the \*Claimant / Counterclaimant and the Respondent:

Take notice that you are required to attend before the tribunal for the hearing of the above \*claim / counterclaim on *[[date]]* at *[[place]]* at *[[time]]*.

And take notice that if you do not appear at the hearing, the tribunal may proceed with the hearing in your absence and may make such orders as the tribunal thinks fit, including dismissing the claim or entering judgment on the claim.

Dated this | | day of | |, 20| |

*Registrar*  
*Employment Claims Tribunals*

*(\*delete as appropriate)*