

Form 61

**APPLICATION FOR VARIATION OF MODE OF SERVICE OF DOCUMENTS
UNDER RULE 21 OF THE COMMUNITY DISPUTES RESOLUTION TRIBUNALS
RULES 2015**

IN THE COMMUNITY DISPUTES RESOLUTION TRIBUNALS

Date: _____

Application No: _____ **(for official use only)**

1. I, _____, bearing Identification Number _____, am the *Plaintiff / Respondent / Plaintiff's Representative / Respondent's Representative in Case No. _____.

2. On _____, Deputy Registrar/ Tribunal Judge _____ directed me to serve the *Claim / Application / Reply / Tribunal Order on the *Respondent / Plaintiff / Respondent's Representative / Plaintiff's Representative in the following way:

Personal Service

Leaving at the usual or last known address of the person to be served

Post to the usual or last known address of the person to be served

As agreed between parties:

As directed by the CDRT:

3. I have attempted to serve the *Claim / Application / Reply / Tribunal Order on the *Respondent / Plaintiff / Respondent's Representative / Plaintiff's Representative on the following occasions but have not been able to do so successfully:

1st service attempt: [Date] at [Time] [Reason:_____]

2nd service attempt: [Date] at [Time] [Reason:_____]

3rd service attempt: [Date] at [Time] [Reason:_____]

4. In the circumstances, I am applying for the *Claim / Application / Reply / Tribunal Order to be served on the *Respondent / Plaintiff / Respondent's Representative / Plaintiff's Representative in the following way:

Personal Service

Leaving at the usual or last known address of the person to be served

Post to the usual or last known address of the person to be served

As directed by the CDRT: _____

5. I declare that the information that I have provided in this application and the supporting documents is true and correct. I am aware that I am liable to prosecution if I have provided in this application and the supporting documents any information which I know or have reason to believe is false.

Signature of *Plaintiff / Respondent / Plaintiff's Representative / Respondent's Representative

EXPLANATORY NOTE TO THE APPLICANT

“Representative” refers to a person whom the Deputy Registrar / Tribunal Judge has granted permission to represent a party to the proceedings under section 29 of the Community Disputes Resolution Act.

IMPORTANT: THIS FORM MUST BE TYPE-WRITTEN.

** Delete where inapplicable*
