

Form 33A
APPLICATION FOR SPECIAL DIRECTION UNDER SECTION 6(1) OF THE
COMMUNITY DISPUTES RESOLUTION ACT

IN THE COMMUNITY DISPUTES RESOLUTION TRIBUNALS

Application No.)
Of 20 .)

Between

(name of Applicant)

And

(name of Respondent)

<p>IMPORTANT: THIS FORM MUST BE TYPE-WRITTEN. READ EXPLANATORY NOTE TO THE APPLICANT ON PAGE 4 BEFORE COMPLETING IT. It is an offence to give information or to produce any document to the Tribunal which you know or believe to be false.</p>
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Part A – Particulars of Applicant and Respondent

1. My particulars are as follows:
 - (a) Name:
 - (b) NRIC No. (for Singapore citizen/Singapore Permanent Resident)/No., type and country of issue of foreign identification document/foreign identification number (FIN) (for foreign citizen):
 - (c) Address:
 - (d) Telephone No.:
 - (e) E-mail Address (optional):
 - (f) Fax No. (if available):

2. I wish to apply for a special direction under section 6(1) of the Community Disputes Resolution Act (Act 7 of 2015) (“the Act”), as the respondent has failed to comply with an order of the Community Disputes Resolution Tribunal (“the Tribunal”) made under section 5 of the Act (“the Tribunal Order”).

3. The respondent’s particulars are as follows:
 - (a) Name:
 - (b) Address:
 - (c) Telephone No. (if known):
 - (d) E-mail Address (if known):
 - (e) Fax No. (if known):

Part B – Particulars of Application

1. On [Date][Month][Year], the Tribunal made an order under section 5 of the Act in my favour against the respondent.
2. According to the Tribunal Order [*please state the Tribunal Order Reference Number*], the respondent was to (*please state what the respondent was ordered to do / not to do*):

3. I wish to apply for a special direction under section 6(1) of the Act as the respondent has failed to comply with the Tribunal Order in the following ways (*please provide details of each incident, including the relevant date and time of each incident, and according to the actual sequence of incidents*):

4. I attach the following evidence in support of my application (*please tick the relevant box / boxes*):
 - a copy of the Tribunal Order (**required**).
 - document (s) (*please specify what documents*):

 - photograph (s)
 - other evidence (*including video recordings, audio recordings, electronic documents or other records*) (*please specify what other evidence*):

5. The evidence which I attach shows the following acts in support of my application (*please specify what acts are relied upon in each piece of evidence provided, including the relevant date and time of each act, and according to the actual sequence of incidents*):

Part C – Confirmation of Contents

1. I declare that the information that I have provided in this application and the supporting evidence is true and correct.
2. I am aware that I am liable to prosecution if I have provided in this application and the supporting evidence any information which I know or have reason to believe is false.

Dated this day of , 20

[Signature of applicant]

Name of applicant

EXPLANATORY NOTE TO THE APPLICANT

IMPORTANT: Please fill in all the fields in the form. An incomplete form and / or incomplete supporting evidence will delay the processing of your application.

SPECIAL DIRECTION (Form 33A)

1. Where a respondent has failed to comply with an order of the Community Disputes Resolution Tribunal (“the Tribunal”), the party in whose favour the order was made may apply to the Tribunal for a Special Direction that the respondent must now comply with the order under section 6(1) of the Community Disputes Resolution Act (Act 7 of 2015) (“the Act”).
2. You must include in your application in **Form 33A** **a copy of the Tribunal Order which the respondent had allegedly disobeyed** and all supporting evidence (including documents, photographs, video recordings, audio recordings, electronic evidence etc.) to prove the matters which are stated in your application. If you are submitting video or audio recordings, you must provide them in CD rom and also provide relevant transcripts. Any evidence that is not in English must be translated into English by a certified translator before submission.
3. The application fee for a Special Direction is **\$100.00**.

BRIEF PROCEDURE FOR SPECIAL DIRECTION

4. After filing your application and supporting evidence, you must serve a copy of the application and supporting materials on the respondent within 14 days.
5. You must file a declaration of service within 8 days after the date on which the application and supporting materials are served on the respondent.
6. The respondent has 14 days after the date on which you serve the application and supporting evidence on him / her to file a Reply to contest your claim and serve it on you.
7. You must attend the Pre-Trial Conference on the date, time and place, which will be given to you. If you fail to attend the Pre-Trial Conference, the Judge may proceed with the Pre-Trial Conference in your absence and may make such orders as the Judge thinks fit, including dismissing your application.

COMPLIANCE BOND (Form 33B)

8. If you are also applying under section 6(3) of the Act for a person to enter into a bond to ensure that the respondent complies with the Special Direction, you are required to make the application in **Form 33B** and include in your application for such a bond supporting evidence to prove the matters stated in the application.
9. The application fee for an order for a person to enter into a bond is **\$100.00**. Please note that this fee is separate from the fee for an application for Special Direction.

BRIEF PROCEDURE FOR COMPLIANCE BOND

10. If you are filing your application and supporting evidence for the compliance bond at the same time as your application and supporting evidence for the Special Direction, you should serve both applications with their supporting evidence on the person to be bonded at the same time.
11. If you are filing your application and supporting evidence for the compliance bond at any other time, you must serve a copy of the application and supporting evidence on the person to be bonded within 14 days of such filing.
12. You must file a separate declaration of service within 8 days after the date on which the application and supporting materials are served on the person to be bonded.
13. The person to be bonded has 14 days after the date on which you serve the application and supporting evidence on him/her to file a Reply to contest your application and serve it on you.
14. You must attend the Pre-Trial Conference on the date, time and place, which will be given to you. If you fail to attend the Pre-Trial Conference, the Judge may proceed with the Pre-Trial Conference in your absence and may make such orders as the Judge thinks fit, including dismissing your application.

FURTHER INFORMATION

Ministry of Law website: www.minlaw.gov.sg

Ministry of Culture, Community and Youth website: www.mccy.gov.sg

State Courts website: www.statecourts.gov.sg