

Form 11
REQUEST FOR EARLY EXPERT PRE-TRIAL CONFERENCE

[Suit Number]

1. We act for the *[Plaintiff(s)/Defendant(s)/Other Party]* in the above suit, and *[Name of law firm(s)]* act for the *[Plaintiff(s)/Defendant(s)/Other Party]*.

2. We wish to request an Early Expert Pre-Trial Conference as our client is likely to rely on the opinion of an expert witness should the matter proceed for trial. Memorandum of Appearance(s) has/have been entered by the *[Defendant(s)/Other Party]* on *[date]*.

3. We are *[requesting/not requesting]* that the hearing be conducted via video-conferencing *[JusticeOnLine/VOLE]*.

Yours faithfully,

Cc: *[Names of all parties to the proceedings]*